

**Date: May 2023**

**Job title: Six-month Intern , Equities Division (renewable, part-time)**

**Employer: Asia Securities Industry & Financial Markets Association (ASIFMA)**

**Location: Hong Kong**

ASIFMA is an independent, regional trade association with over 160 member firms comprising a diverse range of leading financial institutions from both the buy and sell side, including banks, asset managers, law firms and market infrastructure service providers. Together, we harness the shared interests of the financial industry to promote the development of liquid, deep and broad capital markets in Asia. ASIFMA advocates stable, innovative, competitive and efficient Asian capital markets that are necessary to support the region's economic growth. We drive consensus, advocate solutions and effect change around key issues through the collective strength and clarity of one industry voice. Our many initiatives include consultations with regulators and exchanges, development of uniform industry standards, advocacy for enhanced markets through policy papers, and lowering the cost of doing business in the region. Through the GFMA alliance with SIFMA in the United States and AFME in Europe, ASIFMA also provides insights on global best practices and standards to benefit the region.

For more information about ASIFMA, please visit our website [www.asifma.org](http://www.asifma.org).

#### **Six-month Intern , Equities Division (renewable, part-time)**

##### **Job description:**

- Support the Managing Director and Head of Equities & the team, including assistance with research and preparation of studies and submissions to regulators and exchanges across markets in Asia Pacific in the areas of Equities Sales and Trading, Equity Capital Markets, Post Trade Operations and the China Capital Markets Committee (cross asset class)
- Research and produce materials to advocate for market structure reforms across APAC (recent active areas include China, India, HK, Singapore, Korea and Vietnam)
- Format documents and reports at an advanced level (primarily Power Point, Word and Excel)
- Perform other tasks as assigned

##### **Requirements:**

- In the process of completing a related Degree (e.g. finance, economics)
- Interest in APAC capital markets and public policy issues
- Fluency in written and spoken English (business proficiency in Mandarin would be a major plus)
- Proficient in PC skills including MS Word, Excel and Power Point
- Excellent writing and formatting skills
- Prompt, precise, well organized, and detail oriented
- Versatile, self-motivated, proactive, and solutions oriented

Priority will be given to applicants who are eligible to work in Hong Kong (i.e. applicants **holding a valid work permit which includes a non-objection letter attached with the Hong Kong student visa, OR a Hong Kong identification card**).

Interested parties may apply by sending their CV and cover letter to [elee@asifma.org](mailto:elee@asifma.org).

*All information received will be treated in strict confidence and for recruitment purpose only. Applicants not hearing from us within four weeks from the date of advertisement may consider their application unsuccessful.*

## DEVELOPING ASIAN CAPITAL MARKETS