

Job title: Senior Associate, Equities Division: Asia Securities Industry & Financial Markets Association (ASIFMA)

Employer: Asia Securities Industry & Financial Markets Association (ASIFMA)

Location: Hong Kong

ASIFMA is an independent, regional trade association with over 150 member firms comprising a diverse range of leading financial institutions from both the buy and sell side, including banks, asset managers, law firms and market infrastructure service providers. Together, we harness the shared interests of the financial industry to promote the development of liquid, deep and broad capital markets in Asia. ASIFMA advocates stable, innovative, competitive and efficient Asian capital markets that are necessary to support the region's economic growth. We drive consensus, advocate solutions and effect change around key issues through the collective strength and clarity of one industry voice. Our many initiatives include consultations with regulators and exchanges, development of uniform industry standards, advocacy for enhanced markets through policy papers, and lowering the cost of doing business in the region. Through the GFMA alliance with SIFMA in the United States and AFME in Europe, ASIFMA also provides insights on global best practices and standards to benefit the region.

For more information about ASIFMA, please visit our website: www.asifma.org.

Job description:

The Senior Associate's main responsibility will be to lead several of the division's Committees and Working groups and support the Managing Director and Head of Equities & Post Trade to help drive the initiatives raised by the Equities, Equity Capital Markets and Post Trade Committees and their Working Groups. The Senior Associate may be assigned to perform work such as:

- Lead on organizing and conducting Committee or Working Group meetings, including planning, preparing meeting materials, minuting and follow up.
- Work with stakeholders at all levels to collect industry feedback to draft consultation responses, industry letters to regulators and exchanges, and white papers.
- Communicate directly with member subject matter experts verbally or in writing to solicit their opinions or to share information about regulatory/market developments.
- Perform research related to specific projects and to draft reports on the findings.
- Perform other ad-hoc tasks as needed.
- Excellent verbal and written communication skills suitable for business and advocacy purposes.
- Excellent verbal and written English is a must; Putonghua would be a definite plus.
- Self-starter with strong organizational skills and work ethic.
- Strong problem solving and project management skills, including the ability to prioritize and manage multiple concurrent tasks.
- Ability to work independently and exercise good judgement.

ASIFMA Headquarters

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- Over five years of prior relevant work experience. Good knowledge of APAC Equity markets is necessary, along with the passion and interest to further build strong substantive knowledge of financial markets. Prior experience in equities trading, operations, or ECM would be a plus.
- Strong Word, Excel, PowerPoint and database management skills.
- Team player, responsive and detail oriented.
- Holder of a bachelor's degree or above in finance, economics, or a related field. This is a full-time position based in Hong Kong and is open with immediate effect.

ASIFMA offers an attractive remuneration and healthcare package commensurate with experience, including the possibility of an annual discretionary bonus based on performance.

This position is based in Hong Kong where candidates should have the right to work. Interested parties may apply by sending their CV and cover letter to wchan@asifma.org. The application process will close on 1 April 2026.

All information received will be treated in strict confidence and for recruitment purpose only. Applicants who do not hear from us within four weeks from the date of their application may consider their application unsuccessful